

ACI USE ONLY

Session Number _____	Date Received _____	<input type="checkbox"/> a.m. <input type="checkbox"/> p.m.
Date Entered into Database _____	Initials _____	
Date Sent to Warehouse _____	Initials _____	

ORDER CONTACT INFORMATION

Name _____ Phone _____

****ACI will contact you within two business days of order receipt. If you do not hear from us within this time frame, please call ACI Certification at (248) 848-3790.****

I have read and understood the above statement about ACI and my order. (Your order will not be submitted if this box is unchecked.)

Shipping Address _____

City _____ State or Country _____ ZIP/Postal Code _____

EXAM ORDER DETAILS

Is this an addition to a previous order? Yes No If yes, what is the session number? _____

Exam Date _____ Exams Needed by Date (must be earlier than exam date) _____

Would you like your exam date published on ACI's web calendar? Yes No

LOCATION OF EXAM

City _____ State _____

Sponsoring Group Name _____ SG ID Number _____

Examiner Name _____ ACI ID Number _____

Certification Program _____

NUMBER OF EXAMS

English

_____ Full Exam Sets

_____ Written Re-Exams

_____ Performance/Plans Re-Exams/Add-Ons

Are you conducting a Performance Examination for any Flatwork program?

Yes No

Spanish

_____ Full Exam Sets

_____ Written Re-Exams

_____ Performance/Plans Re-Exams/Add-Ons

Are you conducting a Performance Examination for any Flatwork program?

Yes No

SHIPPING INFORMATION

<input type="checkbox"/> UPS Ground* (7–10 days)	<input type="checkbox"/> FedEx
<i>*No charge if ACI can ship exams 10 days prior to needed date</i>	
<input type="checkbox"/> UPS 3-Day Shipping	<input type="checkbox"/> DHL
<input type="checkbox"/> UPS 2-Day Shipping	<input type="checkbox"/> Pick up at ACI
<input type="checkbox"/> UPS Overnight Shipping	
<input type="checkbox"/> I would like a UPS return label.	

Please fill out this editable form, save as a PDF, and email to ACI.Certification@concrete.org.

You can also fax this form to ACI Certification at (248) 848-3793.