



American Concrete Institute  
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<b>EVENT NAME:</b>	<b>CHAPTER ROUNDTABLE MEETING</b>
<b>EVENT CONTACT:</b>	Vicki Rogers, Event Planner
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<b>MEETING DESCRIPTION:</b>	Presidents and Secretaries from ACI chapters from a particular region are invited to attend. Attendees discuss chapter operations, promotion, membership, etc. ACI has 57 US chapters. Participants pay 1/3 of their own expense.
<b>MEETING DATES:</b>	The Chapter Roundtable meeting is held twice a year in both the spring and fall.
<b>PREFERRED LOCATION:</b>	Downtown Location
<b>DECISION PROCESS:</b>	The Chapter Activities Committee and ACI staff determines a location approximately 8 months in advance of the meeting. Locations are determined based on chapters who are in need of assistance.

**CONTRACTED SLEEPING ROOMS:**

ROOM CATEGORIES	DAYS	ROOMS NEEDED	BILLING
Single	Day 1	25	Room, tax & incidentals on own (except staff)
Single	Day 2	25	Room, tax & incidentals on own (except staff)

**GROUP FUNCTIONS:**

DATE	FUNCTION TYPE	TIME	SET-UP/MENU
Day 1 Monday	Chapter Roundtable Meeting	Set the day before 7:30am– 5:00 pm	Class room for 40 -Extension cord, power strip, laptop, HDMI cord, PowerPoint clicker, flip chart and markers
	Continental Breakfast	7:30 am- 8:00 am	Service for 40
	AM Break	10 :00 am-10:15 am	Coffee, sodas, cinnamon cakes, pastry rings
	Lunch	12:00 pm-1:00 pm	Buffet Lunch catered
	PM Break	3:00 pm- 3:15 pm	Coffee, sodas, veggie tray, cheese and crackers, cookies
	Reception/Dinner	5:30 pm – 8:00 pm	Typically held at an off-site location (restaurant) <b>Note: a separate reception was <u>not</u> held @ ACI in Spring 2019</b>
Day 2 Tuesday	Chapter Roundtable Meeting	7:30 am – 5:00 pm	Same set as Day #1
	Continental Breakfast (set in rear of meeting room)	7:30 am	Service for 40
	AM Break (set in rear of meeting room)	10:15 am	Coffee, sodas, sweet loaf cake, strawberries, spinach dip
	lunch *In separate room when possible	12:00 pm – 1:00 pm	Buffet lunch or boxed lunch to go

**SPECIAL NEEDS:**

- There should be restaurants within walking distance of the hotel.
- Airport shuttle service to hotel is desirable.

**PAST HISTORY: ROOMS, RATES, AND LOCATIONS***\*Total Expenditures include staff room nights, transportation, food, beverages, audio visual, room rental charges, tax and service charges.*

Dates 2016	Hotel/Destination	Room Rate	5/22 Pickup	5/23 Pickup	5/24 Pickup	Total Room Nights Picked Up	Total Expenditure
5/22/2022 5/23/2022	Hilton Garden Inn Novi, MI	\$127 S/D					\$

Dates 2016	Hotel/Destination	Room Rate	5/20 Pickup	5/21 Pickup	5/22 Pickup	Total Room Nights Picked Up	Total Expenditure
5/20/2019 5/21/2019	Hilton Garden Inn Novi, MI	\$129 S/D	20	20	0	40	\$6,870.00

Dates 2016	Hotel/Destination	Room Rate	5/20 Pickup	5/21 Pickup	5/22 Pickup	Total Room Nights Picked Up	Total Expenditure
5/21/2018 5/22/2018	Hilton Garden Inn Novi, MI	\$127 S/D	33	32	1	68	\$9,765.89

Dates 2016	Hotel/Destination	Room Rate	5/21 Pickup	5/22 Pickup	5/23 Pickup	Total Room Nights Picked Up	Total Expenditure
5/21/2017 5/22/2017	Double Tree Hotel Novi, MI	\$134 S/D	25	29	0	54	\$7,263.25

Dates 2016	Hotel/Destination	Room Rate	5/15 Pickup	5/16 Pickup	5/17 Pickup	Total Room Nights Picked Up	Total Expenditure
5/16/2016 5/17/2016	Hilton Garden Inn Novi, MI	\$129 S/D	12	12	3	27	\$7,799.89

Dates 2015	Hotel/Destination	Room Rate	5/17 Pickup	5/18 Pickup	5/19 Pickup	Total Room Nights Picked Up	Total Expenditure
5/12/2015 5/13/2015	Hilton Garden Inn Novi, MI	\$124 S/D	3	30	3	36	\$9,943.36

Dates 2014	Hotel/Destination	Room Rate	5/11 Pickup	5/12 Pickup	5/13 Pickup	Total Room Nights Picked Up	Total Expenditure
5/12/2014 5/13/2014	Holiday Inn Express Novi, MI	\$95 S/D	9	20	6	35	\$5,272.99

Dates 2013	Hotel/Destination	Room Rate	5/5 Pickup	5/6 Pickup	5/7 Pickup	Total Room Nights Picked Up	Total Expenditure
5/6/2013 5/7/2013	The Inn at St. John's Plymouth, MI	\$129 S/D	9	20	4	33	\$4,817.34

Dates 2012	Hotel/Destination	Room Rate	9/9 Pickup	9/10 Pickup	9/11 Pickup	Total Room Nights Picked Up	Total Expenditure
9/10/2012 9/11/2012	Holiday Inn Aladdin Kansas City, MO	\$99 S/D	6	13	8	28	\$4,407.33 Dinner off site \$1,500

Dates 2012	Hotel/Destination	Room Rate	4/22 Pickup	4/23 Pickup	4/24 Pickup	Total Room Nights Picked Up	Total Expenditure
4/23/2012 4/24/2012	Holiday Inn & Suites Phoenix Airport Phoenix, AZ	\$99 S/D	9	24	11	44	\$3,885 Dinner off site \$1,290

Dates 2011	Hotel/Destination	Room Rate	9/25 Pickup	9/26 Pickup	9/27 Pickup	Total Room Nights Picked Up	Total Expenditure
9/26/2011 9/27/2011	Hilton Hartford Hartford, CT	\$149 S/D	8	18	6	32	\$5,445 Dinner off site \$2,369

Dates 2011	Hotel/Destination	Room Rate	2/19 Pickup	2/20 Pickup	2/21 Pickup	2/22 Pickup	Total Room Nights Picked Up	Total Expenditure
2/21/2011 2/22/2011	Hilton Salt Lake City Airport Salt Lake City, UT	\$85 S/D	1	10	19	9	39	\$2,420 Dinner off site

Dates 2010	Hotel/Destination	Room Rate	10/10 Pickup	10/11 Pickup	10/12 Pickup	Total Room Nights Picked Up	Total Expenditure
10/11/2010 10/12/2010	Doubletree Hotel Little Rock, AR	\$114 S/D	6	14	4	24	\$3,635

Dates 2010	Hotel/Destination	Room Rate	10/11 Pickup	10/12 Pickup	10/13 Pickup	Total Room Nights Picked Up	Total Expenditure
2/22/2010 2/23/2010	Crowne Plaza Hotels & Resorts Hartford, CT	\$109 S/D	0	0	0	0	<i>Meeting Canceled Paid cancellation Fee \$2,469</i>

Dates 2009	Hotel/Destination	Room Rate	10/11 Pickup	10/12 Pickup	10/13 Pickup	Total Room Nights Picked Up	Total Expenditure
10/12/09 10/13/09	Portland Marriott Waterfront Hotel	\$129 S/D	5	16	7	28	\$5,249

Dates 2009	Hotel/Destination	Room Rate	2/22 Pickup	2/23 Pickup	2/24 Pickup	Total Room Nights Picked Up	Total Expenditure
2/23/09 2/24/09	Sheraton Music City Hotel	\$124 S/D	3	14	1	18	\$4,168

Dates 2008	Hotel/Destination	Room Rate	11/29 Pickup	11/30 Pickup	12/1 Pickup	12/2 Pickup	Total Room Nights Picked Up	Total Expenditure
12/1/08 12/2/08	Marriott Albuquerque Pyramid North Albuquerque, NM	\$129 S \$139 D	1	8	18	7	34	\$7,208

Dates 2008	Hotel/Destination	Room Rate	4/13 Pickup	4/14 Pickup	4/15 Pickup	Total Room Nights Picked Up	Total Expenditure
4/14/08 4/15/08	Millennium Hotel Buffalo, NY	\$125 D/D	0	0	0	0	Meeting Cancelled

Dates 2007	Hotel/Destination	Room Rate	11/28 Pickup	11/29 Pickup	11/30 Pickup	Total Room Nights Picked Up	Total Expenditure
11/28/07 11/30/07	Sheraton North Charleston Charleston, SC	\$109 S/D	9	17	7	33	\$4,920

Dates 2007	Hotel/Destination	Room Rate	3/21 Pickup	3/22 Pickup	3/23 Pickup	Total Room Nights Picked Up	Total Expenditure
3/21/07 3/23/07	Minneapolis City Center Minneapolis, MN	\$149 S/D	7	23	7	37	\$6,967

Dates 2006	Hotel/Destination	Room Rate	11/29 Pickup	11/30 Pickup	12/1 Pickup	Total Room Nights Picked Up	Total Expenditure
11/30/06 12/1/06	The Westin Casuarina Las Vegas, NY	\$139 S/D	2	13	1	16	\$13,025

\*Las Vegas attendance high due to local attendance

Dates 2006	Hotel/Destination	Room Rate	3/1 Pickup	3/2 Pickup	3/3 Pickup	Total Room Nights Picked Up	Total Expenditure
3/2/06 3/3/06	Doubletree Hotel Crystal City Arlington, VA	\$169 S/D	3	15	2	20	\$6,394

Dates 2005	Hotel/Destination	Room Rate	10/26 Pickup	10/27 Pickup	Pickup	Total Room Nights Picked Up	Total Expenditure
10/26/05 10/27/05	Wyndham Greenspoint Hotel Houston, TX	\$109 S/D	2	13	n/a	15	\$6,626

Dates 2005	Hotel/Destination	Room Rate	5/4 Pickup	5/5 Pickup	Pickup	Total Room Nights Picked Up	Total Expenditure
5/4/05 5/5/05	The Dearborn Inn A Marriott Hotel Dearborn, MI	\$139 S/D	2	13	n/a	15	\$5,578

Dates 2005	Hotel/Destination	Room Rate	11/10 Pickup	11/11 Pickup	Pickup	Total Room Nights Picked Up	Total Expenditure
11/11/04 11/12/04	Tampa Hilton Tampa, FL	\$99 S/D	2	13	n/a	15	\$3,769

Dates 2004	Hotel/Destination	Room Rate	3/24 Pickup	3/25 Pickup	Pickup	Total Room Nights Picked Up	Total Expenditure
3/25/04 3/26/04	Reno Hilton Reno, NV	\$79 S/D	2	13	n/a	15	\$1,436

Dates 2003	Hotel/Destination	Room Rate	10/22 Pickup	10/23 Pickup	Pickup	Total Room Nights Picked Up	Total Expenditure
10/23/05 10/24/05	Radisson Hotel Providence Harbor Providence, RI	\$99 S/D	2	13	n/a	15	\$2,238

Dates 2003	Hotel/Destination	Room Rate	9/11 Pickup	9/12 Pickup	Pickup	Total Room Nights Picked Up	Total Expenditure
9/11/03 9/12/03	Renaissance Savery Hotel Des Moines, IA	\$99 S/D	2	13	n/a	15	\$2,755

Dates 2002	Hotel/Destination	Room Rate	3/4 Pickup	3/5 Pickup	Pickup	Total Room Nights Picked Up	Total Expenditure
3/4/02 3/5/02	Sheraton Old Town Hotel Albuquerque, NM	\$129 S \$139 D	3	8	n/a	11	\$2,780

Dates 2002	Hotel/Destination	Room Rate	3/24 Pickup	3/25 Pickup	Pickup	Total Room Nights Picked Up	Total Expenditure
9/12/02 9/13/02	Memphis Marriott Downtown Memphis, TN	\$121 S/D	8	14	n/a	22	\$2,619

**ATTENDANCE HISTORY:**

<b>Dates</b>	<b>Location</b>	<b># of Representatives that Attended</b>	<b>Staff &amp; Officer Attendance</b>	<b># of Chapters Represented</b>
May 22-23, 2022	Farmington Hills, MI			
May 20-21, 2019	Farmington Hills, MI	20	20	18
May 21-22, 2018	Farmington Hills, MI	47	17	27
May 21-23, 2017	Farmington Hills, MI	34	9	25
May 16-17, 2016	Farmington Hills, MI	40	15	25
May 12-13, 2015	Farmington Hills, MI	21	6	14
May 12-13, 2014	Farmington Hills, MI	19	6	14
May 6-7, 2013	Plymouth, MI	26	6	14
September 10-11, 2012	Kansas City, MO	19	3	9
April 23-24, 2012	Phoenix, AZ	22	5	15
September 26-27, 2011	Hartford, CT	15	5	12
February 21-22, 2011	Salt Lake City, UT	28	2	14
November 3-4, 2010	Doha, Qatar, UAE	22	1	11
October 11-12, 2010	Little Rock, AR	18	3	11
February 22-23, 2010	Harford, CT	Canceled	0	0
November 12-13, 2009	Portland, OR	24	3	13
February 23- 24, 2009	Nashville, TN	17	3	8
December 1 – 2, 2008	Albuquerque, NM	22	4	9
September 15-16, 2008	Cartagena, Columbia	10	4	6
November 28-29, 2007	Charleston, SC	22	7	9
October 28-29, 2007	Athens, Greece	17	4	10
March 22-23, 2007	Minneapolis, MN	24	4	15
November 30- December 1, 2006	Las Vegas, NV	26	6	13
June 12 – 13, 2006	Mexico City, Mexico	18	4	7
March 2-3, 2006	Washington, DC	21	5	9
December 1 – 2, 2005	Bangkok, Thailand	12	3	10
October 27 – 28, 2005	Houston, TX	15	6	9
May 5 – 6, 2005	Dearborn, MI	14	10	5
November 11 – 12, 2004	Tampa, FL	18	4	10
March 25 – 26, 2004	Reno, NV	22	4	8
October 23 - 24, 2003	Providence, RI	n/a	4	n/a
September 11 – 12, 2003	Des Moines, IA	12	5	n/a
September 12 – 13, 2002	Memphis, TN	n/a	n/a	n/a
March 4 -5, 2002	Albuquerque, NM	n/a	n/a	n/a
September 26-27, 2001	Irvine, CA	n/a	n/a	n/a
December 5 – 6, 2000	Chicago, IL	n/a	n/a	n/a
April 13 -14, 2000	Atlanta, GA	n/a	n/a	n/a
November 15 – 16, 1999	Philadelphia, PA	n/a	n/a	n/a